

## Island Shangri-La, Hong Kong - Room Reservation Form

Please return by Monday, February 1, 2010 to Callas Cheu ( Events Manager)

Tel: 852 - 2820 8513 or Fax : 852 - 2918 4820 or Email: callas.cheu@shangri-la.com

Guest Name ( Mr / Mrs / Ms / Dr) : (Family)

(Given)

Arrival Date (DD/MM/YY)	Departure Date (DD/MM/YY)
Arrival Flight / ETA	Departure Flight / ETD

Title :

Company:

Tel :

Fax :

E-Mail :

**To enjoy the Shangri-La Express Check-in Programme, please complete the following information:**

(Please present your Business Card upon check in)

Passport No. \_\_\_\_\_ Nationality \_\_\_\_\_ Date of Birth \_\_\_\_\_

### Hotel Limousine Service (HK\$690 net per car per journey)

Not required       Airport - Hotel       Hotel - Airport       Round trip

Head towards **EXIT B** of the Airport Arrival Hall and walk directly ahead to "B09" of the Shangri-La Hotels and Resorts Transportation Counter. The contact number is (852) 2261 2121.

**Room Requirement** (only a limited room block is reserved, bookings are processed on a first-come-first-served basis. All reservations made after **1 February 2010** are subject to availability).

No. of rooms required

Room Category

Room Rate (only)

Deluxe Peak View Room

HK\$2,700.00

### Remarks:

- 1) The above room rates are subject to 10% service charge per room per night.
- 2) **Booking is guaranteed for the entire stay, any cancellation or amendment must be made 30 days prior to arrival date.**
- 3) **Guest will be charged the full duration of stay, which will be billed to the credit card number provided at time of reservation.**

**Charges apply to No Show, Cancellation, Amendment made with less than 30 days notice, Early Check-out OR Shortened Stay.**

### Special Request

King Bed       Twin Bed       Smoking       Non-smoking  
 Extra bed \*additional charge of daily HK\$600 plus 10% service charge  
 Others \_\_\_\_\_

\* The above special requests are subject to availability.

### Room Reservation Guarantee ((Please complete the following information to secure your reservation)

Credit Card       Bank Draft (one-night room rate, non-refundable)

Credit Card Type : **AMEX / VISA / MASTERCARD / DINERS CLUB / JCB**

Credit Card No. : \_\_\_\_\_

Expiry Date : \_\_\_\_\_

Credit Card Holder's Print Name \_\_\_\_\_

Credit Card Holder's Signature \_\_\_\_\_

Date : \_\_\_\_\_

**\*\* Should you wish to settle the room payment in advance, kindly contact us via email or fax to obtain more information**

### Hotel Confirmation :

Confirmed \_\_\_\_\_  
 Remarks \_\_\_\_\_  
 Confirmed by : \_\_\_\_\_

Hotel Stamp :